

For Deacons moving into the Diocese of Knoxville who wish to obtain faculties, the following is provided as a guide:

1. Send a Letter of Introduction to the Director of the Diaconate indicating your intention to obtain faculties within the Diocese of Knoxville. The letter must be addressed:

Most Reverend Bishop Richard F. Stika, D.D.
Roman Catholic Diocese of Knoxville
805 Northshore Drive, SW
Knoxville, TN 37919

Send a copy of the letter to:

Deacon Tim Elliott
Director of the Diaconate
805 Northshore Drive, SW
Knoxville, TN 37919

Please be sure to include all necessary contact information such as Phone Number, postal Address, E-mail Address, Date of Ordination, and Diocese of Incardination.

2. Current Celebret (Letter of Good Standing). The Celebret is to be mailed to:
Deacon Sean Smith, Chancellor
Diocese of Knoxville
805 Northshore Drive, SW
Knoxville, TN 37919
3. Letter of Permission from your current Bishop – authorizing the deacon to serve in our Diocese of Knoxville
4. A letter of reference from your current pastor
5. A letter of reference from the Vicar for Clergy (or Director of the Diaconate)

Once all of these documents are received, the Director of the Diaconate will contact you with information concerning a background check and schedule for “Protecting God’s Children” program training requirements. These requirements must be completed before faculties will be granted and/or assignments made.

Additional requirements required of all deacons in the Diocese of Knoxville include 20 hours of Continuing Formation per year and attendance at a retreat. Opportunities for these annual requirements are provided by the Diocese.